

# ST. ANDREWS BAY YACHT CLUB HOUSE RULES

Effective September 01, 2024

In accordance with the By-laws of St. Andrews Bay Yacht Club, the following rules are hereby issued by the Board of Directors. Members abusing these rules are subject to suspension or expulsion.

## **1.0 GENERAL HOUSE RULES:**

- 1.1 Members shall conduct themselves as ladies and gentlemen. They shall not be intoxicated or use loud or obscene language and shall maintain general good order on the premises.
- 1.2 Members shall not reprimand or be physically or verbally abusive, to staff. The Board may, at its discretion, suspend a member accused of such behavior while it conducts an investigation. Any complaints or suggestions regarding staff shall be made to the Club Manager, the Commodore, or any Flag Officers present at the club. Additionally, a complaining member may be asked to follow their complaint in writing, dated and signed.
- 1.3 While personal relationships between individuals are normally matters of individual choice and judgment, they become matters of concern when relationships between staff and members adversely affect or have the reasonable potential to adversely affect the Club by eroding morale, good order, discipline, respect for authority, staff cohesion or mission accomplishment.
- 1.4 Members, guests and visitors must be dressed in reasonable attire for the occasion. Shirts and shoes shall be worn at all times in the Club. Bathing suits must be properly covered.
- 1.5 Members are liable for Club property damaged or removed from the premises by themselves, their children or guests. No member shall remove Club property from the premises unless approved by the Club Manager and receipt given in writing.
- 1.6 The Club shall not be responsible for loss or damage of personal property of members, guests or visitors in the Clubhouse, Sail Loft, Dry Storage Area, Dock, or grounds.
- 1.7 No person under 21 years of age shall be served or allowed to purchase alcoholic beverages.
- 1.8 Members will be responsible for the charges and conduct of their children and/or guests.
- 1.9 Members of FCYC or GYA affiliated yacht clubs shall be accorded such privileges as are accorded to members of the St. Andrews Bay Yacht Club by the clubs of which they are members in good standing. In general, such visitors will be accorded use of the Club's facilities following established rules. Verification of membership in good standing to the Club Manager shall be required.
- 1.10 The Board of Directors authorizes the manager the right to limit or deny privileges extended to guests and/or members of other yacht clubs in case of abuse or unacceptable behavior.
- 1.11 No club member, guest or visitor is allowed behind the bar, in the kitchen or storerooms, or in any other "secured area" unless approved and accompanied by the Club Manager.
- 1.12 Dressing and shower rooms shall be kept neat and not used for member storage of sails, clothes, or personal gear.
- 1.13 When heating or air conditioning is in operation, doors and windows must be closed. No member is permitted to adjust any heating or air conditioning controls, or to start fires in the fireplace. This function will be performed only by club management or authorized personnel.
- 1.14 All requests, suggestions or complaints shall be made to the Club Manager, or must be in writing, signed, dated and addressed to the Board of Directors.
- 1.15 The House Rules shall be posted in the Club.
- 1.16 The House Rules are subject to modification at the discretion of the Board of Directors.

- 1.17 Members of the Board of Directors, and/or the Club Manager, may refuse service to any club member, guest or visitor at any time, for violation of these rules.
- 1.18 The Club Manager is the personal representative of the Commodore and Board of Directors, and has complete authority to enforce Club Rules and by-laws

## **2.0 MEMBERSHIP AND GUEST PRIVILEGES:**

- 2.1 The St. Andrews Bay Yacht Club is operated solely for the convenience and pleasure of its membership. All privileges are extended, and restrictions enacted to accomplish this purpose. Membership in the club entitles a person to the use of all the facilities in the club and to participate in its activities.
- 2.2 Children of members, who are either full time students in a bona fide school program and dependent, or who are dependent and living at home are extended club privileges subject to such limitations as the Board of Governors may impose.
- 2.3 Members may invite and bring guests who reside in Bay County to the club for the purpose of affording prospective members an opportunity to see and enjoy the club or sharing the club experience with their friends. In all cases of guest visitation, the hosting member or hosting member's spouse must be present. Visitation by any single guest shall not exceed five (5) visits per calendar year, excluding business day lunch meals.
- 2.4 The crew of a boat participating in a sanctioned club event, wherein the boat's captain is a member of the club, will be extended guest privileges, on the day of the race, and shall be exempt from the registration and visitation frequency limitations.
- 2.5 Members may bring immediate family members or out-of-county-residents, without frequency limitations. Immediate family is defined as parents, grandparents, children, grandchildren, siblings, nieces, nephews and the date or significant-other of a single member. The host member or his or her spouse shall accompany the guest at all times and the host member is fully accountable for the deportment of their guests and fully responsible for any financial liability incurred by their guests.
- 2.6 Membership meetings are open only to bona fide members of the club, but only regular stockholding members may vote.
- 2.7 Reciprocal agreements exist between the St. Andrews Bay Yacht Club and member clubs of the Gulf Yachting Association and the Florida Council of Yacht Clubs, whereby they share and extend their facilities and charge privileges to members of all other clubs belonging to the associations. Guest privileges may be extended to members of other bona fide yacht clubs.
- 2.8 Cash payments made for application to a member account can be made to the Club Manager or Office Manager.

## **3.0 GROUP EXCEPTION TO GUEST PRIVILEGES & POLICY:**

- 3.1 The club may make portions of its facilities available to specific groups for regularly scheduled, periodic meetings if approved by the Board upon recommendation from the manager who is directed to address and report the following:
  - (a) Name and purpose of group
  - (b) Meeting times and frequency
  - (c) Club facilities and staff involved

- (d) Effect (if any) on members' activities
  - (e) Usual number of participants in group. There must be at least one member of the Club in the group who will be responsible for its conduct
  - (f) Economic Impact
    - 1. Charges to be made
    - 2. Comparison to member charges for same or similar services
    - 3. Out of pocket/direct costs
    - 4. The account to which all group charges shall be billed.
- 3.2 Before granting approval, the Board should consider each of the following matters:
- (a) Whether the group will interfere with member activities.
  - (b) Whether the group will "pay its own way" including a reasonable profit to be applied against fixed overhead subsidized by member's dues.
  - (c) Whether the nature and purpose of the group is consistent with the social or sporting purposes of the Club.
  - (d) Whether the group serves a particular member's purpose.
  - (e) Whether the group serves a community purpose.
- 3.3 Although not mandatory, it is expected that the group shall commit to hold at least six meetings per year. Approval shall be for a period not exceeding one year and may be revoked or modified by the Board upon 30 days' notice for lack of use, for cause or to reduce interference with member's activities. Approvals may be renewed upon recommendation of the manager without the forgoing report, at the discretion of the Board. All charges incurred by a group shall be applied to a Club billing account. Staff members shall not accept cash payments.
- 3.4 Attendees of authorized group meetings who are not members of the Club are not permitted in the lounge or dining areas of the Club unless so directed by the manager.

#### **4.0 HOUSE AND GROUNDS:**

- 4.1 The Club facilities are open six days per week - closed on Mondays. A monthly bulletin, "The Log", is emailed to each member containing announcements of specials as well as a calendar of coming events. The Club is available for private parties of the members at any time, and the members are encouraged to utilize our facilities. Private party arrangements should be made in advance with the Club Manager.
- 4.2 State law forbids the consumption of any alcoholic beverages not purchased through the Club, on the premises. Club rules additionally forbid the consumption of all beverages and food, not purchased through the Club, unless approved in advance by the Club manager. State law also requires that bar sales can be made to Club members only, and that the bartender may require identification.
- 4.3 Purchases may be charged to a member's accounts. Members shall sign all charge tickets and indicate any adjustments to the automatic gratuity they wish to make. Making no adjustments indicates acceptance of the gratuity as automatically indicated. Payments may be made on account at any time in the Club office. Children of members are authorized to charge purchases to the parent's account, unless the Club has been formally notified in writing to the contrary.
- 4.4 Children under the age of twelve (12) shall not be left on the Club premises without the supervision of a responsible adult. Parents are responsible for the supervision and conduct of their children while utilizing Club facilities.

- 4.5 Members are directly liable for property damaged or removed by them from the House and Grounds and are responsible for all acts committed by their guests and children.
- 4.6 The following rules apply to members having pets on Club premises:
  - (a) No animals are allowed in any Club building, the upper deck, pool area, or lower deck at any time.
  - (b) Member's animals should be on a leash at all times while on Club property, but in no event shall they be permitted to freely roam, run or be exercised. The manager's determination of what constitutes roaming or exercise shall be final.
  - (c) Owners are required to clean up their animal's droppings from the property.
- 4.7 Members and their guests will be properly attired in the Club house at all times. Shirts and shoes are required for service in both the Bar and Dining Room areas.
- 4.8 T-Shirts, Tank Tops and hats (on gentlemen) will not be considered as proper attire in the main dining room after 6:00 PM. and all-day Sunday, unless authorized by the Club Manager.
- 4.9 Persons wearing wet clothing are permitted only in the shower rooms and toilets. Food service will be provided to the patio areas so as not to require entry into the building for that purpose. Lockers are available in the Men's and Ladies' shower rooms for the convenience of the members.
- 4.10 Persons under the age of 18 are not allowed in the lounge after 5:00 P.M. on Fridays, and 7:00 P.M. on other Club days, except during special events, threatening or inclement weather, or other circumstances as may prevent use of the deck area as determined and approved by the Club manager.
- 4.11 Persons under 21 are not to consume alcoholic beverages on the Club premises at any time.
- 4.12 The Flagpole is primarily for the display of the colors and the Yacht Club Burgee. The pole should not be used for drying clothing or sails.
- 4.13 The Club will not be responsible for loss or damage to the personal property of members, guests, or visitors, or for their personal injuries or death. All members, guests and visitors enter the Club at their own risk.

## **5.0 SAILING, BOATING, AND WATERFRONT ACTIVITIES:**

- 5.1 The Club provides and maintains dock facilities including water and electric power for the use of members and visiting yachtsmen. A ramp and hoist are also available. Space for the beaching of small craft is available on the east side of the property in front of the sail loft.
- 5.1 A fleet of Club-owned sailboats is maintained for the use and enjoyment of qualified members and their dependents. This qualification is in the interest of the safety of personnel and equipment and these boats. The Rear Commodore, Fleet Captain, or the Waterfront Director will certify persons as "Qualified". A key to the sail loft will be available in the Club office to qualified skippers only. Normally boats will be sailed when the Club is open and only in adjacent bay areas.
- 5.2 A skipper who desires to use a boat when the Club is closed must make arrangements with the Waterfront Director, Fleet Captain, or Club Manager for entrance to the sail loft. Sailboats not equipped with running lights are to be used only between the hours of sunrise and sunset. Permission to sail any Club owned vessel into the Gulf of Mexico must be obtained from the Waterfront Director, Fleet Captain, Club Manager, or Commodore.

- 5.3 A form for safety and information on the use and condition of sailboats is provided in the office to be filled in prior to sailing by each skipper when a boat is used in other than a Club scheduled race. All skippers who have discovered items on their boat that need to be repaired or replaced enter it on this form on their return from sailing. (Verbal notations are not acceptable or adequate, write it down!)
- 5.4 Skippers sailing Club boats are responsible for accomplishment of the following items:
- (a) Filling in forms in sail loft as applicable.
  - (b) Carrying a minimum of one U.S. Coast Guard approved life saving device for each person on the boat, plus one throwable device, one paddle, and one anchor.
  - (c) Drying wet sails before putting them into sail bag. (See item h. below)
  - (d) Returning all equipment to the sail loft
  - (e) Washing down the boat, tying it to the trailer, lines snug, trash removed, etc.
  - (f) Returning sail loft key to office and confirming the sail loft is locked if no other boats are out.
  - (g) All sails are numbered. They may not be mixed and may only be sailed with the corresponding boat.
  - (h) Sails may not be dried in the sail loft, nor can they be flown from the flagpole. If they cannot be dried due to weather conditions, they must be folded, bagged, and the skipper responsible for them is to return the next day and dry them properly.
  - (i) When returning from sailing, boats will be docked on the leeward side of the dock. If, because of wind conditions, there is no leeward side to the "finger pier", use the stem pilings on the concrete dock.
- 5.5 The following additional conditions apply to skippers and crews under 18 years of age.
- (a) Minimum occupants on a Scot at any time will be 3 and the maximum will be 5, unless special permission is granted by Club Manager, or Waterfront Director.
  - (b) The limit of the sailing area is between Redfish Point and Town Point until a skipper has one year of experience sailing a Flying Scot and reaches his 16th birthday. At that time, it will be at the discretion of the Club Manager or Waterfront Director if an individual can sail in adjacent bay areas.
- 5.6 Private boat owners are expected to provide their own life jackets, paddles, etc. They will not be permitted to use Yacht Club equipment.
- 5.7 Swimming is not permitted from the Club docks, seawalls, or other designated areas assigned by the Club Manager.
- 5.8 Fishing is permitted but the fisherman must clean off the trash etc., before leaving the area.
- 5.9 Since our parking facilities are limited, members should refrain from parking privately owned boats and trailers in the Club parking lot without prior approval of the Fleet Captain, Club Manager or Waterfront Director. All privately owned boats docked on the beach, should be in the area to the left of the Flying Scot storage on the adjacent lot and not placed on the lawn in front of the Club building. Obtain approval from the Club Manager or Waterfront Director before leaving your boat on the premises.
- 5.10 Members and visiting yachtsmen are welcome to utilize the docking facilities of the Club on a temporary basis (not to exceed 4 days), and at their own risk, with the approval of the Club Manager or Waterfront Director.
- 5.11 This Club promotes competitive sailing and establishes programs to this end. Races are scheduled, regattas are held and teams selected to represent the Club at out-of-town regattas.

Members are encouraged to participate in this program, not only to learn sailing, but to enjoy the sport of sailing. Sign up with the Fleet Captain, or Waterfront Director.

## **6.0 SWIMMING POOL:**

- 6.1 The Club maintains and operates a swimming pool for membership usage. A Lifeguard may be on duty for the protection and safety of members, their families and guests. The Lifeguard will be thoroughly familiar with the pool rules, and it is his/her duty to enforce them. **SUSPENSION OF POOL PRIVILEGES WILL FOLLOW FAILURE TO OBSERVE AND COMPLY WITH CLUB RULES, AND INSTRUCTIONS OF THE LIFEGUARD.** Please ensure that your children understand the rules and heed all instructions of the Lifeguard.
- 6.2 Pool guests must be identified by their host member and signed-in as a guest. Member's children who are over eighteen (18) years of age, are subject to the same guest restrictions as indicated for adult guests under **MEMBERSHIP AND GUESTS PRIVILEGES.**
- 6.3 Children under ten (10), and non-swimmers regardless of age, are not allowed in the pool unless accompanied by a responsible person designated by the parent or guardian.
- 6.4 Group parties with 5 or more guests may be allowed by special arrangements with the Club Manager. The individuals arranging group parties will be responsible to see that the pool rules are enforced, and the Club assumes no responsibility for the supervision of these special parties. The Lifeguard will not be on duty at these times unless arrangements are made with him/her at the member's expense. Guest privileges for pool parties are subject to the same restrictions as given previously under **MEMBERSHIP & GUEST PRIVILEGES.**
- 6.5 During any period from May through September that the Lifeguard **IS NOT** on duty, the pool may be used by swimmers eighteen (18) years of age, or over. However, no one will be allowed in the pool or on the pool deck unless the Club is open. When the gates are locked, the pool is closed. Authorized persons may obtain the key from the Club Manager.
- 6.6 No one is allowed in the pool in other than bathing attire. Running, horseplay, unnecessary roughness and any other action which endangers life or safety is prohibited in or about the pool. Neither bottles, glasses, nor food are allowed in the pool area. Please use the refuse containers and do not litter the pool area. Bathing suits must be covered in the Bar, Dining Room or Lobby.
- 6.7 All persons entering the pool do so at their own risk. Violations of any of the above rules will result in revocation of pool privileges.
- 6.8 The Club Lifeguard on duty at the pool has authority to enforce posted pool rules and to expel non-Club members, unauthorized guests, and Club members who refuse to comply with posted pool rules. Club members who do not comply with posted rules will be reported to the Commodore by the Club Manager.
- 6.9 The Club Lifeguard on duty at the pool has authority to enforce posted pool rules and to expel non-Club members, unauthorized guests, and Club members who refuse to comply with posted pool rules. Club members who do not comply with posted rules will be reported to the Commodore by the Club Manager.

## **7.0 PLAYROOM RULES:**

- 7.1 To respect others and the club property

- 7.2 Small children are to be supervised at all times.
- 7.3 The toys, books, and games are for everyone to enjoy. They are not to be removed from the Club property.
- 7.4 Video games shall be checked out and returned to club staff by a parent.
- 7.5 Parents are required to make sure the room is picked up after their children finish playing.
- 7.6 Only children 6 and over will be allowed to eat in the Kid's room without adult supervision.
- 7.7 Eating in the Kid's room will only be allowed during periods of inclement weather or during winter months, which are defined as a period when daylight saving time is not in effect.
- 7.8 No food or drink will be delivered directly to the Kid's room. A child's food and drink will be delivered to their parent's table to give the parent the opportunity to get their child and his/her food and drink situated in the Kid's room, if they so choose.
- 7.9 Parents are responsible for cleaning up after their child and depositing their dishes in the new temporary bin that will be located in the business office.
- 7.10 Modified rules will be posted in the Kid's room.